

Registered Charity No. 270992



ADVICE CENTRE

16 Market Place
Wantage
OX12 8AE

ANNUAL REPORT

2011-2012



THE INDEPENDENT ADVICE CENTRE

Serving Wantage, Grove and District

Annual Report 2011-2012

MANAGEMENT COMMITTEE – APRIL 2011- MARCH 2012

Hon. Chairman	Geoff Hamer	
Hon. Vice Chairman	Colin Wilkins /Ann Rowe	
Hon. Treasurer	Spencer Clubb	
Hon. Secretary	Keith Robbins	
Committee Members	Councillor St John Dickson	Joyce Hutchinson
	Jenny Hannaby	George Gordon
	Peter Harbour	Councillor Gill Morgan
	Roger Homer	Councillor Dave Parry

EMPLOYEES APRIL 2011 – MARCH 2012

Joint Operations Manager	Lisa Bengé
Joint Operations Manager	Wendy Watson
Admin Officer	Celia Cotton
Admin Officer (Transport)	Mary O'Sullivan

VOLUNTEER ADVISORS APRIL 2011 - MARCH 2012

Janet Browning	Adrian Buck	Jo Cross
Jacky Elger	Jeanne Felmingham	David Fox
Malcolm Fretter	Geoff Hamer	Peter Harbour
Jim Hetherington	Roger Homer	Helen Howe-Jones
Anita Hutchins	Jill Kowszun	Sue Knights
Dallas Lidington	Sarah Matthews	Zelda Moorwood
Lyn Morton	Gill Panton	Kay Porter
Janet Price	Valerie Rose	Ann Rowe
Janet Smith	Gill Vale	Alan Winter
Len West		



VOLUNTEER DRIVERS APRIL 2011 - MARCH 2012

Duke Ashford	Alison Baker	Colin Bayley
Alison Boyd	David Boyd	David Brooks
Adrian Buck	Dennis Buckland	Bill Campbell
Wendy Carney	Alan Clark	Peter Cole
John Collie	Bill Cosgrave	James Craig
Ernest Draper	Michael Eden	Susan Eden
Lois Greenhalgh	David Gregory	Jack Gutteridge
Roger Homer	Helen Howe-Jones	Jim Kowszun
Jacqueline McLaurin	Alan Parker	Jenny Penfold
George Pullinger	Derek Punter	Tom Saunders
Rob Soames	George Spalding	Eddy Todd
Philip Tomlinson	Angela Vernon	Malcolm Vernon
Ian Weeden	Paul White	Peter White
Mary Whittaker	Colin Wilkins	John Willemsen
Jack Young		



VOLUNTEER GOOD NEIGHBOURS APRIL 2011 - MARCH 2012

Clare Abolins	Helen Bailey	Anna Bradford
Adrian Buck	Terry Cornford	Kathleen Foster
Julie Garvey	Tanya Goshiy	Lois Greenhalgh
Jack Gutteridge	Chris Haynes	Rebecca Norris
Helen Och	Peter Rumsey	Alison Stokes
Ian Weeden	Lorna Williams	

PROJECT 2012

“Accommodating Our Community”

Since the mid 1990's the Independent Advice Centre has occupied premises at 16 Market Place, Wantage. From then until now, the demand for services has grown, along with the numbers of volunteers and staff needed to keep the business running. Sadly, the size of our offices has stayed the same, meaning increasingly difficult working conditions and lack of privacy for clients. Our project “Accommodating our Community” is aiming to change that.

For 2012, the Vale of White Horse District Council increased our annual grant by some £10,000. Similarly, Wantage Town Council has confirmed an increase of £5,000 for the next three years. Our landlady indicated that she would be prepared to change the use of the upstairs flat from residential to office, so we could rent the whole building. We began to see a small chink of light leading the way to bigger premises.

Then some more good fortune came our way. Local champion fundraiser, Ray Collins, generously nominated the IAC as one of his charities for his Decathlon Challenge, taking place in July. This event promises to be an extravaganza involving the whole community and the IAC is very proud to be taking part on the day.

We know that our annual budget, with increased running costs, will still be tight. We know we will need to raise some capital for internal works – in particular providing disabled access to the upper floor of the building. We know that this will be a massive project, possibly the biggest we have ever undertaken. BUT – we believe the time is right to take a leap of faith (and some calculated risks) to provide the service our community needs and deserves. To do nothing is not an option.

One other thing we will need – the goodwill and support of local people. We hope you will join us on our path to success and “Accommodating our Community”!



Our fundraising mascots Sherlock and Dr. Watson

*HELP! We don't
all fit!*



*Local champion fundraiser Ray Collins
takes on a decathlon challenge on 1st July*

CHAIRMAN'S REPORT

This is my second report as Chairman of the IAC Management Committee. I must start by thanking the two Joint Managers, the other administration staff, the members of the Committee and, of course, around 90 volunteers who give up so much of their time. In this role, I see regularly how much work goes into serving the local community. The two Managers are only paid for 45 hours a week between them and the other two paid posts are each 10 hours. (One of these was a new post, funded only from January). I believe that this represents excellent value for money for the local area.

2011, which was the IAC's 40th year, was another very interesting and busy year. The large increase in new housing in the area, particularly Social Housing, has had quite an impact on our services. Many of the occupants of this type of housing need help with Benefits, debts etc. This can only increase as more houses are built in the area.

The other Reports from the Managers detail how the various services have grown. Debt still features high in our advice workload, to the extent that we have an on-going waiting list for most of the time. We cannot always react immediately to new cases, though if Bailiffs are involved we do what we can. We wish we could encourage clients to come and see us before things get critical.

The Transport scheme has continued to expand but considerable problems arose during the year because of uncertain funding arrangements for the future. However, these were eventually resolved, but not without a great deal of effort from the Transport team and an emergency grant from Wantage Town Council. The final result was that the service could continue at the required level.

The Good Neighbour Scheme is now well established in the area. All we need now is more volunteers to help our needy clients.

We are often encouraged to make bids for special grants (e.g. Big Society). Obviously, we do what we can, as we wish to raise as much as possible but the time and effort in producing a case and the subsequent references back are very time-consuming. With the limited staff we have, this can have quite an impact.

I seemed to spend a lot of my time this year on funding issues. We are grateful to all our donors, the largest being the Vale of White Horse District Council. They nearly all awarded Grants at the level of the previous year, most with added inflation. However, it is very clear that it is becoming increasingly difficult to operate in our existing premises. We had secured funding for a part-time person on the Transport Scheme (thanks to a special Grant from Wantage Town Council) but this further impacted on our limited office space. We re-organised the front office to enable us to have an additional volunteer advisor on duty. We still only have one very small private interview room for our clients. Therefore, time was spent during the last third of the year in negotiations with the new Councillors, both in VWHDC and Wantage Town Council, following the May local elections. I am delighted to report that this has resulted in both Councils increasing our baseline Grants for 2012-13. We are extremely grateful for this recognition of the work done by our staff and advisors and this will enable us to start planning the extension of our accommodation.

We are investigating the possibility of adding the first floor to our ground floor offices, as this would be the least disruptive solution. If this is possible, it will give us more office space, room for training and meetings (we currently have to close the Centre when these are held) and up to four private interview rooms for clients. Having now secured the funding for the on-going increased costs, we have also started planning a major fund-raising exercise to make the necessary changes to the accommodation. The most important item will be to provide access for our disabled volunteers and clients to the first floor. Ray Collins has included the IAC as one of the Charities for which he is fund-raising in his big event in July. Obviously, we are delighted with this and will be taking an active part on the day.

All this is going to involve a great deal of work, particularly for the Management Team. This will have to be in parallel with all our normal operations but I have confidence that the hard work put in by all concerned in 2011-12 will continue. There is a real sense of anticipation that our long held dreams of better and larger accommodation will encourage everyone.

Geoff Hamer
Chairman



IAC Chairman, Geoff Hamer accepting the annual grant cheque from Matthew Barber, leader of Vale of White Horse District Council

ADVICE SERVICES REPORT

This operating year has really been a year of change and progress in a number of ways. The advice service continues to provide essential support to large parts of our community. Increasingly, clients who would not have expected to need our services are seeking advice, particularly with regard to redundancy and employment rights. Debt, of course, remains our most challenging sector.

In previous years, the “thank you” to the volunteers has come towards the end of the page. This year, I want to say a very big “thank you” to them all first and foremost in this report. As you will see, they have had a lot to cope with. In total during the year we said goodbye to 5 advisors but managed to recruit 3 more. Our debt mentor and most experienced advisor, Jacky Elger left for family reasons and this was undoubtedly a loss felt by all. However, we were very fortunate that Janet Price agreed to step into the role and jointly with Geoff Hamer, continues to support and train advisors. There is no denying that at times during the year we were short staffed. This has been an added pressure for the volunteers alongside several operational changes. We did implement a policy change in that all new advisors will be debt advisors. Although training a new debt advisor is a lengthy process, we hope that this policy will ease the burden to existing volunteers and will mean shorter waiting times for debt clients to be allocated an advisor. Throughout, the volunteers have maintained their usual impeccable quality standard – as confirmed by the results of the internal audit. Thank you!

As mentioned, the internal audit was completed by Dr Graham Curtis. We met or exceeded standards in all areas, including quality of advice. During the audit it became evident that we needed a governance manual to properly document policies, procedures and terms of operation. This was completed and has already proved very useful. The audit will be repeated and quality of advice is closely monitored throughout the year by the mentoring team.

Halfway through the year we launched the majority of our new case management system, IACOnline. This software was specifically written for the IAC and encompasses all our services. The debt module has proved to be more complex and will be added to the system in 2012. Both clients and staff are benefiting from the service improvement this new software brings: for the first time we can build a full picture of a client's interaction with us, case notes are easily accessible and the reporting functionality enables better resource management. We are very grateful to Bluedoor Software for their effort and patience as our requirements changed through the build.

At about the same time, we added a 4th desk to the main office layout. This gives the possibility of more advisors working any one session, but also an extra desk for training or for staff working outside their normal hours. Client privacy is still an issue and our focus for 2012 is very much to have bigger premises overall and better facilities for clients to consult advisors privately.

We continued to build very positive relationships with local councils, community and charitable organisations. The Oxfordshire Community Foundation once again provided a grant from the Winter Fuel scheme and for the first time, we were able to nominate a small number of vulnerable clients to receive individual grants. I am very pleased to say that the OCF met all our requests and I know the clients were extremely grateful. I was

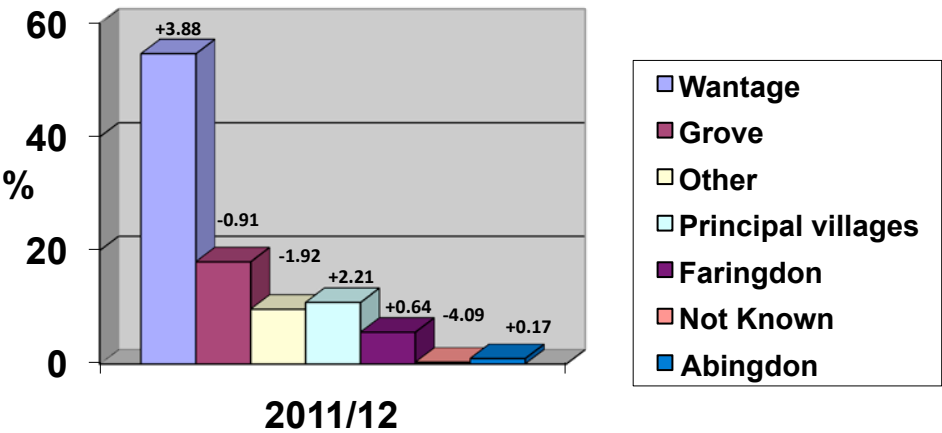
invited to the launch of the OCF Jubilee fund in Oxford and in the process was able to raise awareness of the Advice Centre's work and meet Prince Edward!

Once again this year we were supported by local professionals donating their time to our legal and business surgeries. We welcomed Rachel Whitehead from Horsey Lightly to the team and extend our thanks to Rachel, Patrick Smith, Scott Robinson, Sandy Millikin, Jean Nunn-Price and Jonathan Hewitt.

Moving into the next financial year we have an Advice Service that is strong, positive and forward thinking. We have volunteers who are deeply committed to serving the community they live in. I hope my next report will reflect our success in providing improved premises for clients and volunteers alike. This is our next big challenge and the one we cannot afford to lose.

Advice Services Statistics 2011/12

Distribution of client location



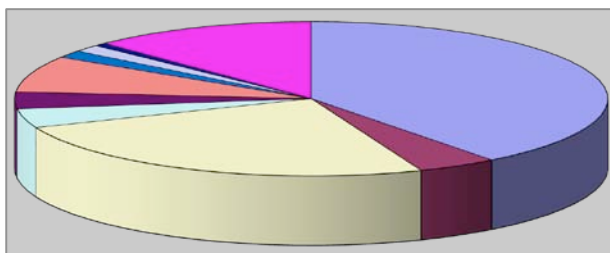
+/- figures indicate increase/decrease from previous year.

Principal villages include: Ardington. Challow, Childrey, Hanneys, Hendreds, Letcombe Regis, Stanford.

“Other” includes: Shrivenham, Lambourn, Uffington, Sparsholt and more.

Not known arises as we respect a client’s right to remain anonymous.

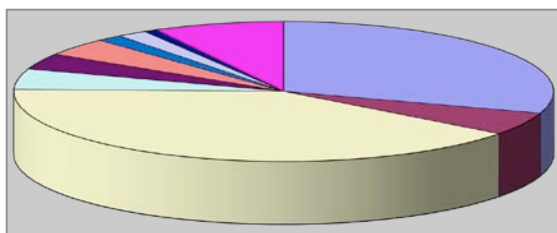
Distribution of Advice Topics by Volume



- Benefit
- Consumer
- Debt
- Employment
- Housing
- Legal
- Relationship
- Tax
- Utilities
- Misc

Total volume for benefit and debt queries has increased by nearly 5% on the previous year to 64.5%. We believe there are 2 key elements to this – the economic downturn and government attempts to cut back on assessed benefits such as Employment Support Allowance.

Distribution of Advice Topics by Time



- Benefit
- Consumer
- Debt
- Employment
- Housing
- Legal
- Relationship
- Tax
- Utilities
- Misc

Time spent on debt counselling has increased by 6% on the previous year. Benefit enquiries and debt counselling combined account for just over 70% of available advisor time. The debt waiting list for case allocation is now, unfortunately, a permanent feature of advisor resource management.

115 free legal consultations carried out by local solicitors – a hefty 35% up on the previous year.

35 referrals to the Food Bank

Lisa Bengé

Joint Operations Manager and Advice Services Lead

TRANSPORT REPORT

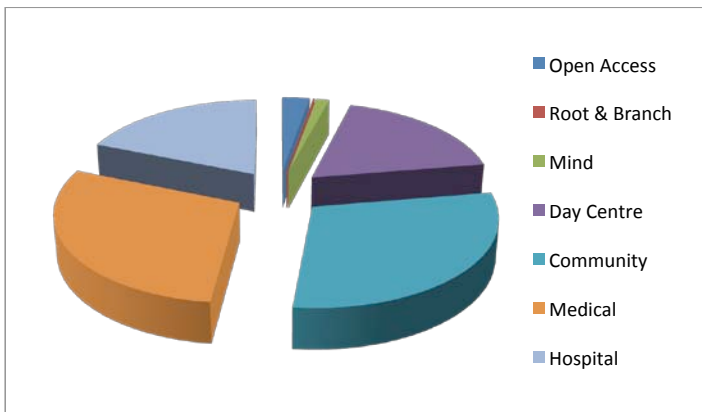
Another very busy year for the transport team, and I am pleased to report that the Day Centre transport, which was introduced last year, is running very well alongside our main scheme.

As part of a strategic community transport review, commissioned by Oxfordshire County Council, we were asked for the number of hours our drivers undertake each month. This figure was not recorded and proved difficult to calculate, for example a hospital trip can take anything from 2 hours to 6 hours with lots of different factors affecting the time. We did do a very conservative calculation and found that the drivers were donating approximately 520 hours a month.

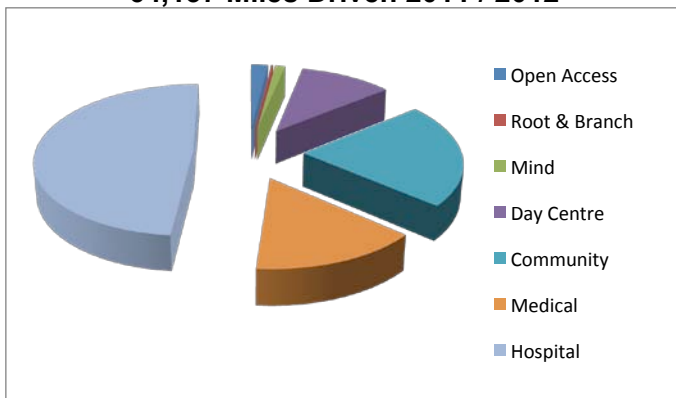
If we paid the drivers the minimum wage (£6.08 an hour) then the projected monthly salary bill would be around £3,150 and the annual bill would be nearly £40,000.

These are of course approximations, and are most certainly underestimated, but even so they are quite startling amounts and a good way to show the value our drivers give to their community.

3,662 People Transported 2011 / 2012



64,137 Miles Driven 2011 / 2012



Funding

In December our annual grant from Oxfordshire County Council came up for review. Neil Timberlake, Assistant Public Transport Officer, did an extensive consultation and put a very good application together to go before the cabinet. We were asking for £11,500 (an increase of £5,500). Unfortunately the Council had decided to start a strategic review of all community transport and did not even look at our application. We were told that we were going to get an interim award of £6,000 but would have to wait until late 2012 for the outcomes of the review before they would look at the application again.

Without the increase we worried about being able to deliver the service and thought that we would have to make some changes. We are very grateful to Wantage Town Council who stepped in and gave us a one off emergency grant of £5,500 so we did not have to scale the service down at all. We are very pleased to announce that Oxfordshire County Council did relook at our grant application and decided that they did not need to wait for the review to finish and have awarded us the full grant from December 2011 to 2015. We are extremely pleased that the Council recognised the fantastic work that the scheme does and for us to be able to tell the volunteers how much all their hard work is appreciated by the Council.

Transport Administrator

Due to the financial support of all the Councils we have employed a new Transport Administrator. Mary O'Sullivan joined our transport team in January and is working 10 hours a week. We hope that we will be able to keep this paid position as a permanent one as the workload for delivering the service is growing all the time.

Fares

In September we increased our fares. We always try to keep the fares at an absolute minimum but with rising petrol costs we did not really have a choice. Our minimum local fare is £5 for a return journey, with the average return fare to the Oxford hospitals set at £22. To illustrate what value for money this is, in December we had a record number of transport requests, over a two week period, and had to say sorry to a few clients as we had run out of drivers. Two of our regular clients had to get a private taxi to the hospital and one had to pay £80 and the other £100. The two clients are also on a particular benefit that entitles them to free transport to hospital and because we have a contract with the hospitals we could have claimed the fare back and they would not have had to pay anything.

Wheelchairs

The Oxford hospitals are all very large hospitals and a number of our clients were finding it very hard getting from one department to another. There are not always wheelchairs available on arrival at the hospitals so with a grant from the Oxfordshire Community Foundation we purchased three wheelchairs.

The wheelchairs are in constant use and the drivers are really grateful that they do not have to go hunting for one at the hospital.

Consultancy

We have been asked to provide input to several organisations considering introducing transport schemes and have held meetings to discuss practicalities.

- Pauline McCreadie, Community Development Officer with Cherwell District Council, visited The IAC to find out how to set up and run a volunteer transport scheme. The Council were changing the procedure for organisations in Cherwell to bid for grants and were going to include transport in the same section as advice.
- Barbara Shaw, Manager at Banbury CAB, also came for a consultation as she was interested in making a bid to run a volunteer transport scheme and needed information on what was involved.
- Kate Coxon, from the department of Social Policy and Social Intervention at Oxford University was referred to us by Social Services as 'an excellent driving scheme'. Kate required information on how a volunteer transport scheme was set up and run as she was working with a University in Japan who were studying volunteer driving schemes and how they worked.

It is encouraging to see that our efforts in running a professional, efficient scheme are recognised and we are able to share our expertise to help others.

I would like to thank all our wonderful drivers for all their time and help they give to our clients. I would also like to thank the very hardworking transport team Jeanne Felmingham, Dallas Lidington, Jill Kowszun, Adrian Buck, and Mary O'Sullivan: without all their organisational skills and patience the scheme could not run as well as it does.

Wendy Watson

Joint Operations Manager and Transport Lead



IAC driver, Adrian Buck, collecting a client from Grove Day Centre

GOOD NEIGHBOUR SCHEME REPORT

The third year of the Good Neighbour Scheme has seen it continue to flourish and integrate into the IAC network. The joint meetings and communication with the Transport team has assisted in this and has proved to be a positive experience as both sets of these volunteers mostly work in an isolated manner.

The enthusiasm, commitment and co-operation of the volunteers never ceases to amaze me for which I am most grateful as this certainly makes my job easier. There are currently 16 volunteers with 2 or 3 having a small, well deserved break. Encouragingly we have 3 or 4 new ones in the pipeline who are undergoing CRB/reference checks and hopefully new volunteers will come to fruition throughout the coming busy year.

Throughout this last year the new online system has registered the GNS as having received 52 new referral requests. These referrals have come from the usual sources of self-referral, relatives and neighbours as well as through statutory agencies such as GP's social services and health care workers.

Some referrals were inappropriate and needed to be signposted elsewhere; most of these were totally outside the remit of the voluntary sector and had to be referred back to statutory agencies. As Co-ordinator, I have spent increasingly large amounts of time and effort to ensure clients receive services from statutory bodies that meet their needs and to which they are entitled. However, 39 clients were assessed by me and their needs were then met appropriately by the Good Neighbour Scheme. Twenty of these clients are being visited currently by volunteers on a long term basis. All of these clients are reviewed on a regular basis as are the volunteers involved. The online system has proved to be a very positive move for the GNS as record keeping and reviewing has become much easier.

The coming year is being welcomed as an opportunity to continue to thrive and grow for both clients and volunteers alike.

Helen Bailey
Good Neighbour Scheme Co-ordinator



A **Big** Thank You

The Advice Centre is very grateful to the many individuals, councils and groups who support us as without this support the Centre would not be able to continue to help an ever increasing number of clients.

So it is a **BIG** thank you to:

- The Vale of White Horse District Council
- Oxfordshire County Council
- Wantage Town Council
- Grove Parish Council
- Faringdon Town Council
- Shop Front Improvement Scheme
- Oxford Community Foundation Winter Fuel Scheme

We are also indebted to the following Parish Councils for their grants:

- Ardington & Lockinge
- Buckland
- Charney Bassett
- Childrey
- East Challow
- East Hanney
- East Hendred
- Kingston Bagpuize
- Letcombe Bassett
- Shellingford
- Steventon
- Uffington
- Watchfield
- West Hanney
- West Hendred

Thank you to the following organisations who have raised money for us in a variety of ways:

- St Katherine's House
- Wantage Methodist Church
- The Gardeners Club
- The Coronation Fund
- Wantage Round Table
- Infineum UK Ltd
- Wantage Catholic Church
- Gift Aid

We would also like to thank those organisations and individuals who generously donate practical support and assistance throughout the year.

- Local solicitors Patrick Smith, Scott Robinson, Sandy Millikin, Rachel Whitehead and volunteer paralegal Jean Nunn-Price for providing legal consultations
- Jonathan Hewitt of Oxfordshire Business Enterprise for providing business surgeries
- Howard Hill of First Ideas for design and hosting of the IAC website
- Rebecca Hyde of Motion Printing for designing IAC printed material
- Crown Technology for the kind donation of a projector

So it is a **BIG** thank you from all of us and we hope that you will be able to continue to support us in the future.

Keith Robbins
Hon. Secretary, IAC Management Committee

THE INDEPENDENT ADVICE CENTRE SERVING WANTAGE, GROVE AND DISTRICT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INDEPENDENT ADVICE CENTRE SERVING WANTAGE, GROVE AND DISTRICT

For the year ended 31 March 2012

Respective responsibilities of trustees and examiners

The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities ACT 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
 - 2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
-

Anna Chapman FCA for
Chapman Worth Limited
Chartered Accountants

6 Newbury Street
Wantage
Oxfordshire
OX12 8BS

THE INDEPENDENT ADVICE CENTRE				
SERVING WANTAGE, GROVE AND DISTRICT				
RECEIPTS AND PAYMENTS ACCOUNT				
FOR THE YEAR ENDED 31 MARCH 2012				
(Registered Charity No. 270992)				
		Year end		Year end
		31-Mar-12		31-Mar-11
	Notes	Total		Total
RECEIPTS				
Grants	1	70,074.37		57,118
Passenger Donations		31,738.08		32,081
Transport Repayments		-		1,988
Donations	2	4,394.06		3,895
Photocopier		112.50		146
Sundry Income		2,381.21		1,257
Interest Deposit Funds		492.82		323
Parish Councils	3	1,045.00		945
Annual Report/AGM		-		1,000
Broadband		-		182
Total Receipts		110,238.04		98,935
Less Payments				
Rent		9,675.00		9,675
Water Rates		195.00		180
Insurance		2,499.16		2,244
Electricity and Gas		1,296.02		1,233
Telephone		1,831.76		2,067
Staff Training		2,043.32		2,114
Admin assistant		3,311.05		3,036
Transport admin		875.00		-
JOM-ASL		9,749.72		9,135
JOM-TL		11,663.89		11,357
PAYE & nic		5,391.00		6,013
Mileage Allowance		25,004.32		25,822
Office Supplies and Maintenance		8,640.17		5,322
Publicity and advertising		1,382.96		1,786
Petty Cash		470.28		507
Photocopier Supplies		1,012.41		308
Cleaner		973.00		906
Sundry Expenses		1,931.29		1,233
Staff Expenses		826.07		1,199
Annual Report and AGM		707.51		804
Bank Charges		208.33		194
Broadband Rental		-		93
Property Maintenance		516.87		4,216
Postage		1,392.82		680
Reference Books		289.70		797
Subscriptions		1,414.80		805
Subsistence		458.50		573
Printing & Stationery		1,906.39		2,482
		95,666.34		94,781
Excess of Receipts for the year, carried forward				
		14,571.70		4,154

	Year end 31-Mar-12	Year end 31-Mar-11
Excess of Receipts for the year	14,571.70	4,154
Balances brought forward at 1 April 2011		
Working capital		
Bank Current Account	958.11	3,627
Charities Fund Deposit Account No.1	3,767.42	2,747
	<u>4,725.53</u>	<u>6,374</u>
Reserve fund		
Charities Fund Deposit Account No.2	59,772.98	53,970
	<u>64,498.51</u>	<u>60,344</u>
Balances at 31 March 2012	<u><u>79,070.21</u></u>	<u><u>64,498</u></u>

Balances at 31 March 2012		
Working capital		
Bank Current Account	2,836.99	958
Charities Fund Deposit Account No.1	2,047.50	3,767
	<u>4,884.49</u>	<u>4,725</u>
Reserve fund		
Charities Fund Deposit Account No.2	74,185.72	59,773
	<u>79,070.21</u>	<u>64,498</u>

NOTE 1: Grants	2012 Total	2011 Total
Vale of White Horse District Council	40,952.00	39,113
Oxfordshire County Council	6,073.97	5,805
Oxfordshire County Council (one off grant pending Big Society Grant)	8,500.00	-
Faringdon Town Council	950.00	500
Wantage Town Council	3,830.00	3,700
Wantage Town Council (Emergency funding pending OCC Strategic Transport Review)	5,500.00	-
Grove Parish Council	1,200.00	1,000
Advice UK	-	5,000
Good Neighbourhood Scheme	-	2,000
Shop Front Grant	1,568.40	-
Oxfordshire Community Foundation (Winter Fuel)	1,500.00	-
	<u><u>70,074.37</u></u>	<u><u>57,118</u></u>

NOTE 2: Donations	2012 Total	2011 Total
Gift aid	421.84	-
Church Street Practice	-	250
Wantage Methodist Church	200.00	320
Wantage Catholic Church	100.00	-
St Katharine's House	345.00	400
Infineum UK Limited	300.00	-
Good Neighbourhood Scheme	52.50	335
Gardeners' Club	317.97	320
Resident of Letcombe Regis	-	1,000
Wantage Round Table	1,000.00	-
General Donations	1,656.75	1,270
	<u><u>4,394.06</u></u>	<u><u>3,895</u></u>

NOTE 3: Parish Councils

	2012 Total	2011 Total
East Challow Parish Council	100.00	-
West Challow Parish Council	-	25
East Hanney Parish Council	150.00	225
West Hanney Parish Council	100.00	50
East Hendred Parish Council	75.00	-
West Hendred Parish Council	30.00	-
Ardington & Lockinge Parish Council	50.00	30
Buckland	35.00	50
Charney Bassett Parish Council	30.00	30
Childrey Parish Council	50.00	50
Kingston Bagpuize	50.00	-
Lambourn	-	100
Letcombe Bassett Parish Council	150.00	-
Marcham	-	200
Shellingford Parish Council	50.00	-
Sparsholt	-	50
Steventon	100.00	85
Uffington Parish Council	25.00	-
Watchfield	50.00	50
	1,045.00	945

NOTE 4: Guidelines state that we should be holding a reserve fund of £47,000.00. This would be sufficient for 6 months' activity.

NOTE 5: Anticipated Financial Commitments held in reserve are: -

	2012	2011
New Computer Programme	4,000.00	10,000
Computer upgrade	4,000.00	2,000
New electric circuit		2,000
Transport Admin	4,500.00	-
Annual Technical support	1,000.00	-
Alarm system	1,000.00	-
Contribution to capital project	4,000.00	-
Up-dating Office Equipment	-	1,000
Oxfordshire County Council to cover up to October 2012 one off emergency	8,500.00	-
	27,000.00	15,000

Therefore our net reserve holding is £47,185.72



ADVICE CENTRE

empowering people!

Funded by:

Vale of the White Horse District Council
Wantage Town Council
Faringdon Town Council
Grove Parish Council
Oxfordshire County Council
and other Parish Councils

